Instructions for Accessing Online Training for COVID-19 Vaccine Training

NOTE: Use only Google Chrome or Mozilla Firefox browsers for this training. Internet Explorer is not supported.

You can access the Thinkificlearning platform on your computer, tablet, or smart phone.

After you have logged in successfully for the first time by following the instructions below, you can access this course through MyConnection or at https://skhalearninganddevelopment.thinkific.com/courses.

Choose the option below that best corresponds with your situation:

Employees with access to MyConnection

If you are unsure if you have access to MyConnection, please follow instructions for Employees and Partners without Access to MyConnection below.

- 1. Log in to MyConnection in Chrome or Firefox.
- 2. Click on MyTraining, which will launch Thinkific in a new tab.
- 3. Click on the link to the course you need, or copy it, into Chrome or Firefox:

Moderna:

https://skhalearninganddevelopment.thinkific.com/courses/moderna-covid-19-vaccine **Pfizer:**

https://skhalearninganddevelopment.thinkific.com/courses/pfizer-biontech-learning-module Anaphylaxis:

https://skhalearninganddevelopment.thinkific.com/courses/anaphylaxis-identification-andinitial-treatment-january-2021

- 4. Press Enter.
- 5. The course welcome screen will appear. Click "Enroll for Free."
- 6. You will now have access to the course and it will be available in your course list under "My Dashboard."

SHA Employees and Partners (3S Health, eHealth, or Saskatchewan Cancer Agency) without Access to MyConnection

1. Click on this link, or copy it into Chrome or Firefox: https://skhalearninganddevelopment.thinkific.com/users/sign_in.

- 2. Click "Forgot Password."
- 3. Enter your SHA, 3S Health, eHealth, or Saskatchewan Cancer Agency email address.
- 4. You will receive an email from Thinkific notifying you to change your password. Open the link in another tab in Chrome or Firefox.
- 5. Change your password and keep it in a safe place where you will be able to find it.
- 6. You should now be logged in to Thinkific.
- 7. Click on the link to the course you need, or copy it, into Chrome or Firefox:

Moderna:

https://skhalearninganddevelopment.thinkific.com/courses/moderna-covid-19-vaccine **Pfizer:**

https://skhalearninganddevelopment.thinkific.com/courses/pfizer-biontech-learning-module Anaphylaxis:

https://skhalearninganddevelopment.thinkific.com/courses/anaphylaxis-identification-andinitial-treatment-january-2021

- 8. The course welcome screen will appear. Click "Enroll for Free."
- 9. You will now have access to the course and it will be available in your course list under "My Dashboard."

If neither of the categories above applies to you (or if the above instructions do not work for you), follow these instructions:

- Click on this link, or copy it into Chrome or Firefox: <u>https://skhalearninganddevelopment.thinkific.com/users/sign_up</u>.
- 2. Click "Create New Account."
- 3. Complete the "Create a new account" form, using your personal email address.
- 4. You should now be logged in to Thinkific.
- 5. Click on the link to the course you need, or copy it, into Chrome or Firefox:

Moderna:

https://skhalearninganddevelopment.thinkific.com/courses/moderna-covid-19-vaccine **Pfizer:**

https://skhalearninganddevelopment.thinkific.com/courses/pfizer-biontech-learning-module Anaphylaxis:

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- 6. The course welcome screen will appear. Click "Enroll for Free."
- 7. You will now have access to the course and it will be available in your course list under "My Dashboard."